

FINAL EXTERNAL EVALUATION OF THE PROJECT

"Social assistance to homeless people in Russia"

GRANT CONTRACT NO NEAR-TS/2019/412-246 between the European Union, Samusocial International and Samusocial Moskva

Terms of reference

INDEX

Terminology and Abbreviations 3

I. PRESENTATION OF THE PROJECT TO BE EVALUATED..... 4

 1.1 Context of the action..... 4

 1.2 Target group and beneficiaries of the project 5

 1.3 Partners involved in the project 6

 1.4 Implementation period of the project 6

 1.5 Description of the action 6

 1.6 Budget of the project 7

II. CONTENT OF THE EVALUATION 7

 2.1 Assessing relevance and coherence 8

 2.2 Assessing effectiveness 8

 2.3 Assessing the overall efficiency of the project 9

 2.4 Assessing impact and sustainability 9

METHODOLOGY OF THE EVALUATION 10

III. DELIVERABLES OF THE EVALUATION..... 11

IV. ORGANISATION AND TIMEFRAME OF THE EVALUATION..... 11

V. BUDGET AVAILABLE FOR THE EVALUATION 12

VI. ELIGIBILITY AND PROCESS OF SUBMISSION OF THE OFFERS FOR APPLICANTS 12

VII. PROCESS OF SELECTION 13

ANNEX14

Terminology and Abbreviations

Co-Beneficiary	SAMU social Moskva Foundation
Coordinator	Samusocial International
CSO	Civil Society Organisations
CV	Curriculum Vitae
EU	European Union
HIV	Human Immunodeficiency Virus
NGO	Non-Governmental Organisation
ROM	Results-oriented Monitoring
STDs	Sexually Transmitted Diseases
STI	Sexually Transmitted Infections
TB	Tuberculosis
The Project	The EU Project "Social Assistance to Homeless People in Russia"
The Project Implementing Partners	Samusocial International and SAMU social Moskva Foundation

I. PRESENTATION OF THE PROJECT TO BE EVALUATED

1.1 Context of the action

Context and design of the project

The number of homeless people in Russia has increased in the last decade. According to the Department of Social Welfare of Moscow City, there are from 10,000 to 16,000 homeless people in Moscow and more than 200,000 across Russia (2021).

However, most of the NGOs working with homeless people (except in Moscow and in Saint Petersburg) are still poorly resourced. They primarily work on a volunteer basis, while local resources are extremely limited to support and to sustain regular provision of essential medical, social and humanitarian care for homeless people. Street-based care (medical and social outreach work) is particularly lacking in the system of local services, so volunteer interventions of local NGOs and communities with fragmental support of local business community strive to fill-in this gap. However, it could be concluded that homeless people in Moscow and in other large cities of the country do not have the guaranteed minimum access to medico-social services and treatment.

Homeless people face multiple barriers to health and social care. Around 70% of them do not have necessary documents (national passport, medical insurance, social/pension cards etc.), which prevents them from getting medical care, pensions and relevant social benefits at the governmental health and social institutions. They are unable to meet medical requirements for hospitalization or other types of medical care (i.e. to collect necessary tests, analyses and documentation), and hence often drop out at the stage of the such preparations due to low motivation, loss of documents and other socio-economic and psychological reasons. Having lack of knowledge and understanding of their basic health and social rights, homeless people are at higher risk of rejection by the City hospitals, primary care medical facilities and even emergency services. They suffer a stigmatizing attitude from medical specialists caused by their dirty and disheveled appearance and/or antisocial behavior. Often homeless people are unable to adequately assess their own health condition and urgent care needs due to mental disorders, which leads to late referral for care with complicated consequences, rapidly developed chronic diseases including HIV/AIDS, tuberculosis, oncological conditions, diabetes and others.

Since 2021, the Moscow City Department of Labour and Social Protection is in charge of the development of the strategy to address those barriers through a system of comprehensive and continued medico-social care and humanitarian aid to this particularly vulnerable population comprising well-coordinated interventions of governmental social and health care institutions, NGOs and private sector. Samusocial Moskva, which acted as the Project Co-beneficiary, is part of the process of the development and introduction of this strategy positioning itself as an entry point at the forefront of the street work.

Under the Project and in line with the Moscow City strategy, the organisation built and developed a two-step care for homeless people, including:

- a primary mobile humanitarian aid (warm clothes and underwear, hygiene kits), pre-medical care, express testing on HIV, TB and STI, as well as COVID-19, and counselling on medico-social care; and
- a follow-up social case management to facilitate obtaining or restoring necessary documents, access to primary health institutions and hospitals, self-help and peer support groups on alcohol and other chemical dependency, and referrals to other health and social interventions.

Besides, the Project Co-Beneficiary replicated its best practices of mobile care in 3 other big cities of the country (St.Pteresburg, Perm and Yekaterinburg) and implemented awareness raising and training activities among university students and specialists of social work to actualise the problem of the homelessness, existing barriers in accessing medical and social care and implementing other essential rights of the Project final beneficiaries, as well as key aspects of social work to address those barriers.

Evolution of the context during the Project

The Project started in January 2020 and comes to the end in June 2023. It has been facing a highly challenging environment beyond the influence of the implementing parties. First, the outbreak of the COVID-19 pandemic and the consequent lockdown measures led the Co-Beneficiary to adapt the Project activities in order to keep on reaching its beneficiaries and meeting new health, social and humanitarian needs of the homeless people in the streets. The COVID-19 pandemic impacted the capacity to develop actions in other cities, as well as limited Samusocial International's ability to travel to Russia to implement in-place support and monitoring missions.

In October-December 2021, a ROM Mission was organised by the European Union to assess interim results of the Project. The Mission overlooked the mid-project progress against four criteria of "Relevance", "Coordination, complementarity and EU added value", "Intervention logic, Monitoring & Learning", and "Efficiency". The ROM Mission recognised that the Project was on a good track for achieving its indicators, especially on direct services to final beneficiaries, despite the challenges of COVID-19 pandemic. It required, however, accelerated efforts of the implementing parties on training and awareness raising activities, which were delayed due to pandemic lockdown. Besides, the ROM Mission suggested the revised Project Logframe in line with the new EU requirements, and recommended the Project non-cost extension to ensure the maximum impact of the planned activities and budget efficiency; both recommendations were further agreed with the implementing parties and approved by the donor through an addendum to the contract including a 6-month no-cost extension.

Since February 2022, political and economic changes in the country brought even more challenging context for the Project Coordinator and Co-Beneficiary, further limiting international travel and Project co-funding opportunities. However, the implementing partners were able to revise and adapt communication strategies and Project operations, resulted in maintaining the good level of Project implementation, including direct services to the final beneficiaries, partnerships with key local stakeholders and visibility. The Project is expected to reach all its indicators and planned results.

1.2 Target group and beneficiaries of the project

Target groups:

- 3,000 homeless people living in Moscow streets will receive socio-medical consultations and help and be empowered.
- At least 75 professionals working in public social services and at least 50 people working in NGOs, as well as decision makers will benefit from trainings on street-based care and homelessness issues, technical support and/or exchanges of practices.
- At least 300 students (future political makers, opinion formers: media, social affairs students) will have enhanced awareness on homelessness issues.

Final beneficiaries of the project:

- Homeless male and female adults in Moscow and 3 other cities of Russia (about 30,000 people) through the improvement of services at their disposal,
- Russian public social services dealing with homeless people and public welfare programs in Moscow (long-term partnership with Moscow City Hall) and at least 3 other Russian cities.
- Russian NGOs implementing programs for homeless people in Moscow and at least 3 other Russian cities

1.3 Partners involved in the project

Since its creation 20 years ago, Samusocial International (SSI) has been implementing programs on social exclusion. It developed a specialized methodology aimed at identifying and securing the rights of persons living in street situation. SSI provides support to local Samusocial structures in 16 major cities around the world. In Moscow, SSI developed a historical partnership with Samu Social Moskva (SSM) with whom there is an ongoing partnership agreement. SSM has been working with homeless people since 2005, not only by providing street based medical, social and psychological care, but also by developing, with SSI, exchanges of experience between Russian and French specialists, by training Russian specialists, decision-makers and students on homelessness and social exclusion in Moscow. SSM is also experienced in working with public social services in Moscow and Moscow Region (Moscow City Hall, Federal and regional AIDS Centres), as well as in other regions of the country. In 2012, SSM conducted 2 trainings on homelessness and social exclusion in Yaroslavl and Irkutsk, in which local authorities and CSOs took part. Providing psychosocial and medical care to homeless people is the core activity of SSM, but collecting reliable information about homeless people and their health became an important part of SSM activities in the last couple of years. Indeed, as there is no evidence-based data on the amount of homeless people in Moscow and Russia, it is difficult to build effective and more responsible policies to respond to homeless people's needs. SSM conducted a research on mental health in 2015 and a research on HIV prevalence in 2019 in partnership with Russian Federal AIDS Centre and Moscow-based Centre for Social Adaptation n.a. E. Glinka (municipal shelter for homeless people).

1.4 Implementation period of the project

The project started on January 1st, 2020 for an initial duration of 36 months, which was prorogated by a no-cost extension for an extra 6 months (until June 30th 2023).

1.5 Description of the action

Overall objective: to contribute to the promotion of protection and rights of homeless people in Russia

Specific objectives:

(Outcome 1) To increase homeless people's capacity in accessing need-based support

Estimated output 1: Adapted social and medical care for homeless people in Moscow and three regions provided

(Outcome 2) Reinforced dialogue and involvement of all actors and stakeholders in homelessness issues

Estimated output: Knowledge and understanding of medical and social services among current and future professionals improved

Main activities to be implemented:

EO1 activities:

- A1.1: Setting up a mobile outreach multi-disciplinary team in Moscow and its region, offering psychosocial and medical care for homeless persons twice a week and ensuring individual follow up and case management.
- A1.2: Implementing individual and collective awareness sessions to homeless persons on health and violence issues.
- A1.3: Providing medical care to homeless persons attended by partner structures in 3 other cities, improving prevention, diagnosis and treatment of chronic diseases (HIV, STDs, TB, Hepatitis C&B).
- A1.4: Providing social and psychological support to homeless women in Moscow City public shelters.

EO2 activities:

- A2.1: Making technical documentation on homelessness issues available to Russian professionals and stakeholders (translation, adaptation and online publication of Samusocial International professional publications).
- A2.2: Implementing technical trainings on street-based care for professionals working with homeless persons (Samusocial methodology).
- A2.3: Collecting data on the main characteristics of homeless people met in Moscow and regions, including data on medical condition; publishing the results and making them available online.
- A2.4: Organizing experience-sharing events between Russian public social services (providing medico-social services to homeless people or involved on the issue), in order to facilitate dialogue on the attention offered and identification of concerted strategies to improve care for homeless persons.
- A2.5: Organizing conferences in partner universities in Moscow and regions to raise awareness on homelessness issues among future decision-makers

1.6 Budget of the project

The total budget of the project is 535 715,30 euro, with a contribution of the European Union of 375 000 euro.

II. CONTENT OF THE EVALUATION

This evaluation is the external final evaluation of the project that has been implemented since January 2020 and will finish by the end of June 2023.

The objectives of the evaluation are:

- To provide an external opinion on the project implemented in terms of relevance, efficiency, effectiveness, impact, and sustainability, as compared to the project documents
- To highlight key lessons learnt, best practices and recommendations to feed back into current and future programs for Samusocial Moskva and Samusocial International.

2.1 Assessing relevance and coherence

It will be necessary to assess the relevance and coherence of the activities in relation to the needs of the target groups, the system of actors, and the global and sectoral policies of the partners and public authorities.

More specifically, it will be necessary to answer the following questions:

- Do the scope and substance of the direct services under the Project meet actual needs of the Project final beneficiaries in Moscow and in other cities participating in the Project?
- Do the direct services, activities and events under the Project offer solutions to the existing gaps in the system of service provision to adult homeless populations in Moscow and other cities participating in the Project?
- Are the direct services, activities, training and awareness raising events under the Project coordinated with partners and key stakeholders in Moscow and other cities participating in the Project, and do they create synergies for effective access to the mechanisms of the rights protection of the Project final beneficiaries?
- Do the direct services, activities and events under the Project consider gender aspects and contribute to development of gender approach in the system of social and health services for adult homeless populations?

2.2 Assessing effectiveness

The overall effectiveness of the project should be assessed in relation to the expected results and activities planned by the action, as well as its adaptability.

It will be necessary, on the one hand, to examine the results obtained according to the indicators of the expected outputs of the project, and to note and justify any deviations, depending on the constraints encountered in the implementation of the action; and, on the other hand, to question the quality of the actions carried out.

Moreover, assessing the adaptability of the project and the partners is of particular interest in the changing context that the project faced.

The evaluation will focus on the following generic questions:

- Were all Project targets reached against the values of the set indicators? Were there any variations and did they influence the Project outcomes and general impact?
- Were the direct services and other activities and events under the Project coordinated with key partners and local stakeholders in a way to utilize their contributions and capacities for better addressing the needs of target groups and final beneficiaries?
- Was the system of supervision on direct service provision effective and responsive to changing environment and demands of the final beneficiaries in Moscow and other Project cities?

- Have the awareness raising and training activities under the project reached the targeted audience?
- Did the Project Coordinator and Co-Beneficiary adapt their collaboration practices in a way to ensure effective communication, monitoring and appropriation of Samusocial methodology and project management procedures over the Project implementation?

2.3 Assessing the overall efficiency of the project

The aim is to assess the extent to which the expected outputs and/or outcomes have been achieved with adequate resources (funds, expertise, time, administrative costs, etc.) and whether the means and resources have been mobilized in a relevant way with regard to the activities and to the expected/achieved results.

The evaluation will address the following specific questions:

- Were the spent Project funds adequate to the achieved outcomes in Moscow?
- Was the Project approach to support local medical consultants in 3 other cities efficient to improve the quality of street-based care for homeless people and to strengthen capacities of partner NGOs?
- To what extent external conditions of the Project beyond the influence of the implementing parties affected the resource base of the Project and its achieved outcomes?
- Did the Project implementing team apply adequate strategies to address external challenges and to raise funds to co-fund the Project activities?
- Did the Project implementing team use additional opportunities for attracting non-financial resources to benefit direct services, activities and events under the Project (work of volunteers, donated clothes, medications, hygiene materials, office equipment, etc.)?

2.4 Assessing impact and sustainability

The aim is to assess the capacities developed by Samusocial Moskva in order to contribute to maintaining its multidisciplinary and professional support for the benefit of homeless adults in the medium and long term.

The evaluation will focus on the following specific questions:

- (How) Did the Project contribute to the development of local systems to protect the rights, interests and quality of life of the final beneficiaries?
- What are the best practices, models and algorithms of work, which were created by the Project and which could be sustained and further replicated after its end?
- (How) Did the Project influence organisational and programmatic capacity of the Coordinator and Co-Beneficiary, including knowledge, professional practices and methodology, internal policies and guidelines?
- (How) Did the Project influence visibility, credibility and sustainability of the Coordinator and Co-Beneficiary among Project final beneficiaries, local partners and key stakeholders, as well as wider public?
- (How) Did the Project contribute to strengthening and institutionalisation of Co-Beneficiary as part of the Samusocial network worldwide?

- Were there any positive impacts and outcomes of the Project, which were not included into the Project Logframe?
- What are the appropriate strategies for the Coordinator and Co-Beneficiary to sustain and to develop actions on addressing homelessness and social exclusion building on the Project outcomes? What are human, material and financial resources, which could be contributed to the continuity of services after the end of the Project?

METHODOLOGY OF THE EVALUATION

Applicants for this evaluation must submit a methodological proposal describing the approach and methodology they will use for this evaluation.

A timetable should also be submitted for the implementation of the evaluation, taking into account the following steps:

A preparation phase, with:

- Analysis of existing information, tools and other documents on the action.
- Definition of the methodological framework of the evaluation with prior exchanges between Samusocial International, Samusocial Moskva and the evaluator in order to ensure that the terms of reference are understood and respected. This meeting will result in the production of a scoping note.

An evaluation phase, which may be based on accompanying and observing the work of professionals in the services implemented, analysis of working tools and procedures, interviews with the people targeted by the project's activities (and, if the evaluator deems it necessary, with the final beneficiaries of the project), interviews with Samusocial Moskva's institutional partners, interviews with Samusocial Moskva's operational partners, interview with the person following the project at the European Union Delegation...

An evaluation feedback phase: at the end of the evaluation phase (observation and interviews), an interview with Samusocial Moskva and Samusocial International to review the mission and the initial analyses.

Analysis of the information collected and integration of concrete recommendations into the content of the evaluation. These recommendations should address the following points in detail:

- Quality and adequacy of the intervention and services provided to the needs of the project's final beneficiaries,
- Strengthening the capacities and knowledge of Samusocial Moskva intervention teams and its main partners,
- Strengthening the awareness-raising and concertation activities of Samusocial Moskva,
- Strengthening the sustainability of the project in the middle and long term.

After submission of the draft report, a feedback meeting and discussion on the report's conclusions with Samusocial International and Samusocial Moskva.

A phase of exchange until the final report is validated.

III. DELIVERABLES OF THE EVALUATION

The expected deliverables of the evaluation are the following:

- A scoping note, after the preparation phase, in order to adapt and clarify the methodology.
- A final report, with a first (draft) version and, after exchanges on its content and validation by Samusocial International and Samusocial Moskva, a final version.

The final report will be presented in accordance with the requirements of the European Union. As a minimum, it should include the following chapters:

- Summary
- Table of contents, tables and acronyms
- Introduction
- Methodology, issues addressed
- Results and analysis by criteria
- Visibility of the project/programme
- Overall assessment
- Conclusions, lessons and recommendations
- Annexes

The elements of results and analysis will be supported by extracts of material collected during the interviews.

All deliverables will be written in English. The final version will be delivered in electronic form in Word and PDF format, as well as in 3 printed versions.

IV. ORGANISATION AND TIMEFRAME OF THE EVALUATION

The evaluation phase will start in July 2023; it must be completed by August 30th 2023 at the latest (timetable to be proposed by the evaluator in his/her offer, respecting these dates), and will include:

- Consultation of documentation, exchanges with Samusocial Moskva and Samusocial International for the organization and finalization of the evaluation methodology,
- Conducting the evaluation in the Russian Federation,
- Conducting the partial restitution in Moscow,
- Drafting the evaluation report, presenting it and then finalizing it.

The draft evaluation report must be submitted to Samusocial Moskva and Samusocial International by email. The evaluator will then organize a meeting to present this draft report to Samusocial International and Samusocial Moskva. This meeting will allow for initial feedback on the evaluation report. This draft report will also be submitted to the EU Delegation for comments.

Exchanges will then take place, by email, until a final version of the report is adopted by Samusocial Moskva and Samusocial International. The report will only be considered final after validation by Samusocial International and Samusocial Moskva.

After validation of the final report, a meeting to present this report to the European union Delegation in Moscow may also be requested; if so, the evaluator must be available to lead such a meeting without extra charge.

V. BUDGET AVAILABLE FOR THE EVALUATION

The budget proposed by the evaluator(s) should include fees, local and international travel expenses, per diems, materials for note-taking, preparation, production and dissemination of the final report and any other expenses inherent in the conduct of the evaluation mission. It will include all taxes.

The payment of the successful applicant(s) will be made in 2 tranches: 30% of the total amount upon the signature of the contract and 70% upon completion of the evaluation and validation of the final report by the Coordinator and the Co-Beneficiary.

The estimated budget for this evaluation is 16 148,50 euro including all taxes.

VI. ELIGIBILITY AND PROCESS OF SUBMISSION OF THE OFFERS FOR APPLICANTS

Since the project is implemented in the Russian Federation, the evaluation will be implemented in the Russian Federation as well. Therefore, applicants must be registered in the Russian Federation or have necessary authorizations and/or visa to be able to implement the evaluation in the Russian Federation. Interviews with Samusocial International can be organized online and traveling to Samusocial International's headquarters in France is not compulsory.

Applicants who are interested in this evaluation must submit an offer including:

- A technical proposal with the proposed methodology for the evaluation
- A timetable for the implementation of the evaluation
- A detailed financial proposal, including the final total price with all taxes included
- A CV or bio of the main proposed evaluator(s), indicating:
 - o experience in the field of evaluation of development cooperation programs,
 - o languages spoken and/or written: fluent English is compulsory as the project; documents are in English and the deliverables as well; fluent Russian is also compulsory for the implementation of the interviews in the Russian Federation; French is not compulsory but could be an asset since most of Samusocial International's documentation is in French;
 - o knowledge of and experience in local context of Russia
- A certificate of non-exclusion from the contract (see Annex) signed by an official of the legal entity.
- A document proving the legal identity of the applicant and the applicant's nationality; if the applicant is not based in the Russian Federation, he or she must provide evidence or justification on its capacity to implement the evaluation in the Russian Federation.

Please note that, after the evaluation committee will select an evaluator(s), the selected consultant(s) will have to provide extra documentation:

- A document indicating the applicant(s) and/or the consulting company's identity and their acceptance to be scanned for check of absence on European sanctions lists
- A bank account document to identify the bank account to which payments should be made if the applicant is successful

If the selected consultant(s) or consulting company can't provide this documentation, if this documentation is inadequate or if they appear on European sanctions lists, they will automatically be excluded from the process and will not be eligible for attribution of this contract.

The deadline for reception of applicants' offers by Samusocial International and Samusocial Moskva is June 15th 2023.

Please send them by email only to the following address: aossi@samu-social-international.com with the object "Evaluation EU Russia".

VII. PROCESS OF SELECTION

Eligible applications are offers that have respected the deadline and include all elements listed above. Eligible applications will be analyzed by an evaluation committee based on the following criteria:

- Price of the financial offer: 30% of the final grade
- Quality of the technical offer and relevance of the experience of the applicant(s): 70% of the final grade

If several applications have the same best score, interviews may be offered to the applicants with the best score in order to enable the evaluation committee to select the best application. Negotiation may take place with the successful applicant(s).

All applicants will receive a reply when the process is completed.

ANNEX

DECLARATION ON HONOUR

First and last name: _____

Hereby representing the following applicant¹: _____

Address of the applicant: _____

I hereby certify that I (or the company I represent) do not fall into any of the exclusion situations cited under sections 2.6.10.1.1. and 2.6.10.1.2, which indicate:

An economic operator will be excluded from participation in procurement procedures if:

- a) it is bankrupt, subject to insolvency or winding-up procedures, where its assets are being administered by a liquidator or by a court, where it is in an arrangement with creditors, where its business activities are suspended, or where it is in any analogous situation arising from a similar procedure provided for under national laws or regulations;
- b) it has been established by a final judgment or a final administrative decision that the economic operator is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the applicable law;
- c) it has been established by a final judgment or a final administrative decision that the economic operator is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the economic operator belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes a wrongful intent or gross negligence, including, in particular, any of the following:
 - i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract;*
 - ii) entering into agreement with other economic operators with the aim of distorting competition;*
 - iii) violating intellectual property rights;*

¹ him/herself if individual applicant / name of the company if the applicant is a company

iv) attempting to influence the decision-making process of the contracting authority during the procurement procedure;

v) attempting to obtain confidential information that may confer upon it undue advantages in the procurement procedure;

d) it has been established by a final judgment that the economic operator is guilty of any of the following:

i) fraud, within the meaning of Article 3 of Directive (EU) 2017/1371 of the European Parliament and of the Council of 5 July 2017 on the fight against fraud to the Union's financial interests by means of criminal law¹⁰³ and Article 1 of the Convention on the protection of the European Communities' financial interests drawn up by the Council Act of 26 July 1995¹⁰⁴;

ii) corruption, as defined in Article 4(2) of Directive (EU) 2017/1371 and Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, drawn up by the Council Act of 26 May 1997¹⁰⁵, and in Article 2(1) of Council Framework Decision 2003/568/JHA of 22 July 2003 on combating corruption in the private sector¹⁰⁶, as well as corruption as defined in the law of the country where the contracting authority is located, the country in which the economic operator is established or the country of the performance of the contract;

iii) conduct related to a criminal organisation referred to in Article 2 of Council Framework Decision 2008/841/JHA of 24 October 2008 on the fight against organised crime;

iv) money laundering or terrorist financing within the meaning of Article 1(3), (4) and (5) of Directive (EU) 2015/849 of the European Parliament and of the Council of 20 May 2015 on the prevention of the use of the financial system for the purposes of money laundering or terrorist financing, amending Regulation (EU) No 648/2012 of the European Parliament and of the Council, and repealing Directive 2005/60/EC of the European Parliament and of the Council and Commission Directive 2006/70/EC (Text with EEA relevance) of the European Parliament and of the Council;

v) terrorist-related offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision of 13 June 2002 on combating terrorism, respectively, or inciting or aiding or abetting or attempting to commit such offences, as referred to in Article 4 of that Framework Decision;

vi) child labour or other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council of 5 April 2011 on preventing and combating trafficking in human beings and protecting its victims, and replacing Council Framework Decision 2002/629/JHA;

e) the economic operator has shown significant deficiencies in complying with main obligations in the performance of a contract financed by the EU, which has led to the early termination of a legal commitment or to the application of liquidated damages or other contractual penalties or which has been discovered following checks and audits or investigations by an authorising officer, OLAF or the Court of Auditors;

f) it has been established by a final judgment or final administrative decision that the economic operator has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95 of 18 December 1995 on the protection of the European Communities financial interests;

g) it has been established by a final judgment or final administrative decision that the person or entity has created an entity under a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations of mandatory application in the jurisdiction of its registered office, central administration or principal place of business;

h) it has been established by a final judgment or final administrative decision that an entity has been created with the intent provided for in point (g).

Point a) does not apply to the purchase of supplies on particularly advantageous terms from either a supplier that is definitively winding up its business activities or from liquidators of an insolvency procedure, an arrangement with creditors, or a similar procedure under EU or national law.

In cases referred to in points c), d), f), g) and h) in the absence of a final judgment or a final administrative decision, or in the case referred to in point e), the contracting authority must exclude an economic operator on the basis of a preliminary classification in law having regard to established facts or other findings contained in the recommendation of the EDES panel. The EDES panel ensures a centralised assessment of those situations after giving the economic operator the opportunity to submit its observations. In indirect management, where applicable according to the correspondent financing or contribution agreement, the contracting authority will transmit the information to the Commission and the Commission may refer the case to the EDES panel.

An economic operator must be excluded when:

- a natural or legal person who is member of the administrative, management or supervisory body or has power of representation, decision or control on the economic operator is in a situation listed in points c) to h);
- a natural or legal person that assumes unlimited liability for the debts of that economic operator is in a situation listed in points a) or b);
- a natural or legal person who is essential for the award or for the implementation of the legal commitment and is in a situation referred to in point c) to h).

An economic operator must not be excluded where i) it can demonstrate that adequate measures have been adopted which ensure its reliability, except in the cases listed in point d); ii) it is indispensable for the continuity of the service for a limited duration and pending the adoption of remedial measures; iii) where the exclusion would be disproportionate.

A candidate, tenderer or applicant must be rejected from a given award procedure when he/she:

- a) is in one of the exclusion situations established under Section 2.6.10.1.1.;
- b) has misrepresented the information required by the contracting authority as a condition for participating in the procedure or has failed to supply that information;
- c) was previously involved in the preparation of procurement documents used in the award procedure where this entails a breach of the principle of equality of treatment, including distortion of competition that cannot be remedied otherwise.

I therefore declare that I am not in any of the exclusion situations indicated.

Moreover, if any such situation were to arise or come to my knowledge during the application or awarding process or during the implementation of the contract, I commit to inform Samusocial International and Samusocial Moskva in written. I am aware that any such situation will cancel my

participation to the application or awarding process, or cause automatic cancelling of any contracting process with me, or the contract if the latter has been signed with me. In case I partially or fully sub-contract or have another consultant or expert participate to the implementation of the contract, I hereby declare that I have made sure that they are not in any of the exclusion situations either.

I also declare on honour that I am not in any conflict of interest situation, nor are any of my sub-contractors or participant to the contract or its implementation. I certify that I can provide proof of this, upon request, without delay. I also declare I am aware of the risks I am taking if I do not respect these rules.

Signed in (city) _____

On (date)_____/_____/_____

Signature (and stamp if relevant)